

Pest control completion cash checklist

Record your business and snapshot date. Enter the amounts, evidence and agreed treatment for each balance. Use the actual proposed completion definition; the total is your calculation, not an automatic price adjustment.

Business and snapshot date

Balance	Amount (£)	Evidence and treatment	Checked
Invoiced receivables			☐
Stock			☐
Operating prepayments paid			☐
Trade payables			☐
Customer advances received			☐
Other agreed operating items			☐
Calculated working capital			☐
Cash / debt / equipment exclusions			☐

Reconciliation difference, exclusions, reviewer and next action

Add included operating assets and deduct included operating liabilities. Reconcile the result to the accounts, explain differences and record exclusions. The second sheet connects balances to service periods and cash dates.

Type your answers in and save a copy, or print the page and fill it in by hand. Nothing you enter is sent to us.

Service periods and cash dates

Complete one row per account or obligation; copy this sheet for more rows. For receipts and payments, enter the expected date and its supporting record. Mark uncertain dates for review.

Business, snapshot date and account or site reference

Record to complete	Your entry	Evidence / reviewer
Customer receipt: amount and date		
Service period and visits remaining		
Work dates, access and technician cover		
Unpaid invoice: amount and collection date		
Supplier bill: amount and payment date		
Stock exception and agreed treatment		
Completion inclusion or exclusion		

Unconfirmed date or treatment, person responsible and next action

Customer advances need a service period and visits remaining. A receipt date is separate from the work date. Ask your accountant about recognition and your solicitor about completion treatment. Product permissions remain a practitioner question.

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