

Pest control stewardship handover matrix

Part 1 of 2. Use one copy for a named activity and site. Enter document references, dates and reviewers. Take technical questions to the competent practitioner and transaction questions to your solicitor.

Business, activity, site and territory

Evidence item	Name, reference and relevant date
Proposed practitioner and absence cover	
Approved certificate, issuer and certificate date	
Applicable approved CPD evidence and period	
Company membership and issuer	
Actual product and authorisation reference	
Label, permitted activity and practitioner review	
Site, service agreement and working records	
Evidence owner and expiry or review date	

Supplier or issuer clarification needed, and who will request it

Record the proposed practitioner, approved certificate and issuer. Use [CRRU's training requirements](#) to check certificate age and applicable approved CPD evidence together.

Type your answers in and save a copy, or print the page and fill it in by hand. Nothing you enter is sent to us.

Stewardship handover actions

Part 2 of 2. Use the same activity and site as the first sheet. Record each unanswered question, its owner and the evidence needed. A tick means the evidence has been reviewed, not that this sheet grants permission.

Business, activity and site carried from part 1

Open question	Owner and next action	Evidence and review date	Reviewed
Person's certificate and CPD			☐
Product and proposed activity			☐
Company or issuer continuity			☐
Site records and work still owed			☐
Absence cover and its cost			☐

What must be resolved before relying on continuity, and who will confirm the answer

Ask the relevant issuer about membership or named-person changes. Use the actual customer agreement and the practitioner's product review; do not infer continuity from ownership alone.

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